



University of Pannonia
Doctoral School in Management Sciences
and Business Administration

Comprehensive examination
information

2023

1. **A complex exam will be organised during the training and research phase (end of the 4th semester).**

Comprehensive examinations shall comprise two parts:

- a) a theoretical component, in which doctoral students shall demonstrate familiarity with the literature of the relevant branch of science or art, as well as up-to-date theoretical and methodological knowledge, and
- b) a report on academic or artistic progress (dissertation part).

- **In the theoretical part** the candidate takes examination on methodological and professional subjects.

The methodological subject is chosen from Modern Methods in Quantitative Research or Qualitative Research Methodology, depending on the methodology used in the student's doctoral thesis.

The professional subject, which covers the field of science in which the student will carry out his/her scientific research.

Both subjects are proposed by the student's supervisor at the end of the third semester (it should be marked on the evaluation sheet's 5th side).

- **In the dissertation part of the complex examination** the candidate shall
 - give account of his/her lexical knowledge in the form of a lecture,
 - give account of his/her research results, presents his/her research plan pertaining to the second phase of the doctoral programme and the planned schedule of the preparation of the doctoral dissertation and publication of the results.
 - In his/her lecture the candidate discusses the scientific importance and innovation of his/her results and – if relevant – the technological motivation of the research and the practical application of the results.
 - The candidate submits to the board the short summary of the results achieved and the publication list retrieved from the page of the Hungarian Scientific Publications Database in electronic form at least one week before the examination

To be eligible to the complex examination, you must have completed the minimum number of credits in the training plan.

2. **Documents to be submitted before the complex exam**

- ***A summary document in electronic format (to be submitted 1 week before the examination) and in print***, including a literature summary of the research topic, the final research plan, the planned implementation of the empirical research and the supervisor's assessment of the candidate.

Formal requirements:

- minimum 15 pages
- Times New Roman 12
- line-closed format
- margin of 2,5 cm
- Single spacing
- Headings should be in bold at the head of chapters and in italics at the head of subchapters

Slide presentation of the research report, including a summary of the student's research topic and its literature, a brief summary of the results achieved so far, and the articles submitted

or published for publication, as well as the research plan for the dissertation phase. The student shall submit the presentation slides electronically.

3. Rules on the composition of the complex examination board:

- the examination board shall consist of at least 3 members,
- all members must have an academic degree,
- At least one third of the members shall not be employed by the University of Pannonia,
- the chairperson of the examination board is
- a professor, or
- a habilitated assistant professor
- a habilitated professor of, or
- Professor Emeritus, or
- Doctor of Science, Doctor of the Hungarian Academy of Sciences,
- the candidate's supervisor may not be a member of the committee.

1. Evaluation of the comprehensive examination

The examination board evaluates the theoretical and dissertation parts separately. The comprehensive examination is successful, if the majority of the board members consider the examination part to be successful. .

Evaluation of the theoretical part:

the average of the points awarded for the two subjects separately, expressed as a percentage of the points obtained. The average is calculated by multiplying the main subject (professional subject) by two. The theoretical part of the complex examination is passed if the arithmetical average is above 60 %. Below 60 % this part of examination is not passed.

Evaluation of the dissertation part:

the points awarded for the dissertation part as a percentage of the points obtained. The second part of the complex examination is passed if this value is above 60 %. Below 60 % this part of examination is not passed .

Evaluation of the complex examination:

the complex examination is passed if both parts are passed.

Doctoral students may repeat an unsuccessful comprehensive examination (or the failed part) once, within the same examination period. A record of the complex examination will be drawn up. The result of the examination is announced on the day of the verbal examination.

The result of the comprehensive examination is not taken into account when the classification of the doctoral degree is determined, but its successful completion is the condition of entering into the second stage of the programme.